

BLOXHAM PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT JUBILEE HALL, BARLEY CLOSE, BLOXHAM ON MONDAY 3 JUNE 2024 AT 7.00PM

PRESENT: Chairman, Councillor David Bunn; Councillors Joanna Barton, Amanda Baxter, Steve Craggs, Mike Fenner, Alex Harrison, Neil Hegarty, David Morris and Nick Rayner.

ALSO IN ATTENDANCE: County Councillor Kieron Mallon, District Councillors Gordon Blakeway, David Hingley & Rob Pattenden and two members of the public.

The Chairman welcomed Amanda Baxter and Nick Rayner to their first meeting of the Parish Council, since their co-option.

19/24 Apologies – Parish Councillor Russell Avens submitted his apologies because he was running a marathon.

Theresa Goss (Clerk & Responsible Financial Officer) also submitted her apologies.

Resolved that the apologies from Councillor Russell Avens be approved and the absence authorised.

20/24 Declarations of Interest – There were no declarations of interest.

21/24 Minutes – Prior to the meeting, the minutes of the meeting held on 13 May 2024 had been circulated to the Parish Council and were taken as read.

Resolved that the minutes of the meeting held on 13 May 2024 be approved.

22/24 Matters Arising – There were no matters arising.

23/24 Heritage Quarries – The Chairman reported that representatives from Heritage Quarries had been invited to attend the meeting to discuss the impact on Bloxham of large vehicles using the A361 through the village to visit their quarries.

However, the representatives had advised that morning that they were unable to attend and they would be invited to attend the meeting on 1 July 2024 instead.

It was also reported that HS2 vehicles continued to break the speed limits through the village and residents were advised to collate as much information as possible about the offending vehicles, to enable the information to be passed to Heritage Quarries.

Resolved that the report be noted.

24/24 Chairman's Announcements

- Parish Councillor Russell Avens, Marathon Run – Councillor Avens had set off from Lands End on his epic run to John O'Groats, on 1 June 2024 and he was due to finish on 4 July 2024.
- Jubilee Hall - Gigaclear was installing Wi-Fi at the Hall, however it had been delayed due to the requirement for a pole to be erected. There had not been any further incidents of young people climbing onto the roof of the Hall.
- Fun Day – Councillor David Morris would collect the gazebo from the David Tyrrell Recreation Ground pavilion so it could be erected at the Fun Day. The Clerk would be able to clarify the process for returning the litter picking kits. The Chairman and Councillor David Morris and Steve Craggs would be the Parish Council's representatives at the 'Drop-In and Chat' session. **Action NH/TG**
- Oxfordshire County Council's Highways Engagement Team – A meeting with the County Council's Engagement Team had been re-scheduled for 10.30am on Wednesday 12 June 2024. The Chairman would

BLOXHAM PARISH COUNCIL

be attending with Councillors Mike Fenner and Alex Harrison. County Councillor Kieron Mallon would be invited to attend. There were a number of possible discussion points including the Courtington Lane footpath, white & yellow lining, the Ells Lane road edging, the Queen Street pothole and the footpath by Hillcrest.

- Portable Speed Indication Device (SID) – The results of the data collection from the SID located outside St Mary's Church on Church Street, showed a drop in vehicle speeds, since the implementation of the 20mph speed restrictions. The unit was currently located on Barford Road.
- Noisy Manhole Covers in High Street - Thames Water had declined ownership of the manhole covers and so too had the County Council (OCC). However, OCC had been advised that that 'Highway' was cast into the covers but no response had yet been received.
- Bloxham School Founders Day/Ball – This event was due to take place on 22 June 2024 and letters were being sent by Bloxham School, to any residents who might be impacted by the additional traffic and pedestrians. There would also be additional marshals to manage the parking.
- Defibrillator at the Piggery - Grant funding was no longer available for a new defibrillator, therefore the unit would be funded by the Parish Council, as previously agreed.
- Travellers – It had been reported that Travellers would be in the village on bank holiday Monday and it was initially thought they would reside by Brompton Farm and on then South Newington Road. Thames Valley Police were also made aware, however, the Travellers did not arrive.

25/24 Open Forum – The residents did not wish to address the Parish Council.

(For information, following guidance from the National Association of Local Councils, the Parish Council did not specifically name individual residents within its minutes, unless they were speaking in an official capacity)

26/24 Reports from County and District Councillors – Prior to the meeting, County Councillor Kieron Mallon had circulated his report to the Parish Council.

Councillor Mallon highlighted that he and the Chairman had attended a positive meeting with the Head Teacher at the Primary School to discuss highway issues. Councillors Joanna Barton and Alex Harrison had also met with representatives from the Cherry Tree Centre to discuss their future funding.

District Councillors David Hingley and Rob Pattenden advised that they were Leader of Cherwell District Council and Portfolio Holder for Healthy Communities, respectively.

The Councillors were thanked for their reports.

27/24 Environment/Village Matters

- i) 20mh Speed Restrictions – The Chairman reported that a meeting would be held with Anthony Kirkwood from the County Council's 20mph Speed Restrictions Team in early July 2024, to discuss the roll out of the project in Bloxham.

Resolved that the report be noted.

28/24 Planning

- i) Planning Applications/Works to Trees – Prior to the meeting, the details of the planning applications/works to trees which had been considered by the Parish Council, since the last meeting, had been circulated.

Resolved that, it be noted and approved that, no objections had been made by the Parish Council in respect of the following planning applications/works to trees: None

BLOXHAM PARISH COUNCIL

Resolved that, it be noted and approved that, observations had been made by the Parish Council in respect of the following planning applications/works to trees: None

Resolved that, it be noted that the Parish Council is considering the following planning applications/works to trees:

- 24/01199/TCA Hill Cottage, Workhouse Lane, Bloxham
T1 x Ash - Fell. Mature Ash which has been heavily reduced previously. showing signs of dieback.
- 24/01335/TCA St Marys Lodge, Church Street, Bloxham
Tree works
- 24/01263/F & 24/01264/LB Bloxham School, Banbury Road, Bloxham
Variation of Conditions 2 (plans) and 5 (drainage scheme) of 21/02994/F - new wording of conditions
- 24/01276/F Creek Cottage, Little Bridge Road, Bloxham,
Single storey side and double storey rear extension to a detached house

- ii) Results of Planning Applications – The Parish Council noted decisions made by Cherwell District Council since the last meeting of the Parish Council.

Resolved that the report be noted.

- iii) Bloxham Neighbourhood Development Plan (BNDP) – Councillor Steve Craggs reported that he had reviewed all the policies in the BNDP and highlighted areas which might need further discussion and possible changes. Information would be circulated to Councillors which would be followed up with an online meeting. Clarification would also be sought from Cherwell District Council with regard to whether a referendum was required.

Resolved that the report be noted.

- iv) Planning Application 23/01265/OUT, OS Parcel 0078 North West of Quarry Close, Quarry Close, Bloxham – The Parish Council discussed the Planning Inquiry relating to the refusal of outline planning permission by Cherwell District Council for the erection of up to 60 dwellings with public open space, landscaping, sustainable drainage system (SuDS) and vehicular access point. All matters reserved except for means of access.

Resolved that the report be noted and a meeting be arranged with the Cherwell District Council Planning Officers to discuss the Planning Inquiry and how it will be approached by both the District and Parish Councils. **Action TG**

29/24 Parish Council Matters

- i) Vacancies – There were no applications for co-option onto the Parish Council.

Resolved that the two vacancies continue to the advertised. **Action TG**

- ii) Drop-In and Chat – The Chairman reported there had not been a session since the last meeting on the Parish Council. The next session was at Bloxham Fun Day on 8 June 2024.

Resolved that the report be noted.

- iii) EV Charing Points – The proposal for EV charging points at Jubilee Park would be discussed when Councillor Russell Avens was in attendance at the meeting.

BLOXHAM PARISH COUNCIL

Resolved that the report be noted.

30/24 Finance

- i) Financial Matters – Prior to the meeting, a number of financial documents were circulated to the Parish Council.

Resolved that:

- 1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;
 - 2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 3 June 2024 for the bank accounts at Unity Trust Bank be noted;
 - 3) it be noted that Councillor Joanna Barton, as Councillor for monitoring the Parish Council's internal controls, has signed the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 3 June 2024 and the Unity Trust bank statements for May 2024;
 - 4) it be noted that Councillor Mike Fenner is continuing to investigate alternative bank accounts; and **Action MF**
 - 5) a list of Section 106 funds held at Oxfordshire County Council be obtained and forwarded to the Clerk. **Action KM**
- ii) Budget Monitoring 2023/2024 – Prior to the meeting, the Parish Council received budget monitoring report for 2023/2024.

Resolved that the report be noted.

- iii) General and Ear-Marked Reserves – Prior to the meeting, the general and ear-marked reserves had been circulated to the Parish Council.

Resolved that the report be noted and the reserves be approved.

31/24 Correspondence – There was no further correspondence.

32/24 Meeting Dates – The Chairman reported that the next Parish Council meetings would be held at Jubilee Hall, Barley Close, Bloxham, commencing at 7.00pm.

Resolved that it be noted that, future meeting dates for Bloxham Parish Council are as stated below.

- Monday 1 July 2024
- Monday 5 August 2024
- Monday 2 September 2024
- Monday 2 October 2024

33/24 Items for Future Agendas/Items of Information

- Traffic Calming Working Group
- EV Charging Points
- 'No Mow May' 2025 extending into June 2025

(The meeting ended at 8.20pm)

Chairman – 1 July 2024